

# WEST PEORIA BUSINESS OWNERS WEST SIDE ST. PATRICK'S DAY PARADE

January 26, 2024

Dear Parade Participant,

Thank you for your interest in participating in the 2<sup>nd</sup> annual West Side St. Patrick's Day Parade sponsored by the West Peoria Business Owners. Attached are the following documents for you to review and complete if you wish to enter the Parade.

- Participant Application
- Rules and Regulations
- Liability and Publicity Waiver
- Parade Route Map

All documents, proof of insurance for those driving licensed vehicles, and **entry fee** must be returned by **Friday, March 1, 2024**. Please provide your email address on the application to ensure the Parade Coordinator can forward you an email with your Parade Position Number. Your email address will not be provided to any other entity. ***It will be the duty of the applicant receiving the email to inform all participants of your registered Name and Parade Position Number.***

**Entry fee:** participants required to pay \$25.00 per application, unless exempt as shown on the application form.

**Parade Information:** The Parade will start at 11:00 am on Saturday, March 9, 2024, at the corner of Park Road and Farmington Road. All participants must be ready and in position by 10:30 am. A parade information center will be set up in Crusen's parking lot (pending business owner approval).

***There will be no through traffic on Farmington Road beginning at 10:00 am the day of the parade.***

The parade will go on rain or shine. Please be prepared for the weather.

**Parade Assembly Area:** Access to the line-up area will be from Park Road. Information will be available at the Check-in Table. Groups are to assemble in their staging area according to their position number and view their location on a staging map which will be available on the day of the event.

**Parade Route:** Will begin at Park Rd. and Farmington Rd., heading west on Farmington Rd. and ending at Raber's Packing Company. **If you are not planning to stay at Raber's after the parade is over, please take Swords Ave. to get back to the staging area.**

**Parade Vehicle Line-Up:** Around Park Rd. The exact location will be shared later.

***All applications and paperwork must be submitted by March 1, 2024.***

Once again, thank you for your interest in joining us in our Parade. Please feel free to contact Jim Spears at (309) 635-3759 or email us at [jim.spears50@yahoo.com](mailto:jim.spears50@yahoo.com). **Make checks payable to CORES.**





# WEST SIDE ST. PATRICK'S DAY PARADE APPLICATION

( Please Print )

**Pending IDOT approval**  
**Fee: \$25.00 / application**

**NAME OF ENTRY:** \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Entry Type	No. People	No. Vehicles	Total Sq. Feet Needed
Military/Veteran – <i>no fee</i>			
Family			
Individual			
Political			
Scouting – <i>no fee</i>			
School – <i>no fee</i>			
Organization – ( <i>not-for-profit - no fee</i> )			
Business			
Band			
Other:			

Entry Description: \_\_\_\_\_  
\_\_\_\_\_

RETURN COMPLETED APPLICATION, LIABILITY WAIVER, & PROOF OF INSURANCE FOR LICENSED DRIVER/S TO:

Jimmy's Bar  
2801 W. Farmington Rd.  
West Peoria, IL 61604

**DEADLINE: March 1, 2024**

**PARADE: March 9<sup>th</sup> at 10:00 AM - Line up and 11:00 AM - Step Off**

*Office Use Only*

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Entry Received/Logged Date: \_\_\_\_\_ By: \_\_\_\_\_

Liability Waiver Received:  Yes  No

Proof of Insurance Received:  Yes  No  Not Applicable (NA) Notes: \_\_\_\_\_

Parade Position Number Assigned: \_\_\_\_\_

Notes: \_\_\_\_\_

**WEST SIDE ST. PATRICK'S DAY PARADE  
ACKNOWLEDGEMENT & WAIVER**

The undersigned contact person for the named entry and its participants hereby agrees that he/she has read and understands the Parade Rules & Regulations and agrees to abide by these rules and any subsequent rules that may be adopted prior to the event. The organizer further understands that he/she is responsible for the compliance of the group/organization while they are participating in the parade, and he/she accepts any penalties that may be imposed due to violations of these rules.

Additionally, the undersigned contact person for the named entry and its participants hereby agrees that the behavior and conduct of his/her unit in the Parade and his/her units' participants are solely responsible for their safety and that approval of participation of the unit in the said parade in no way reflects any undertaking of responsibility or liability of the Parade by the Organizers and the City of West Peoria.

Furthermore, the undersigned contact person for the named entry and its participants acknowledges that he/she is aware of the risks associated with participation in the Parade sponsored by the West Peoria Business Owners. The undersigned contact person for the named entry and/or any of its participants agrees to waive, release and discharge the Parade Organizes and the City of West Peoria, any of its officials or staff; the County of Peoria, and the State of Illinois from any and all liabilities for damages, death, personal injury, or property damage which the named entry and/or any of its participants in whole, or in part, during the assembly of the parade line-up, the movement of the parade along the parade route and the leaving of the parade route.

In agreeing to be a participant in the Parade, the undersigned contact person for the named entry and its participants hereby agrees that photos taken during the parade assembly, movement of the parade along the parade route, and the leaving of the parade route may be used by the Organizers and by the City of West Peoria in its publications, promotions, advertising or otherwise, without any further approval whatsoever.

**Parade Entry:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Please complete and return this page with your application.*

## WEST SIDE ST. PATRICK'S DAY PARADE RULES AND REGULATIONS

**The Parade will start at 11:00 am on Saturday, March 9, 2024**, at the corner of Park Rd. and Farmington Rd. A parade Check-in Center will be set up in Crusen's parking lot. All participants must check-in and be ready and in position by 10:30 am. **There will be no through traffic on Farmington Rd. beginning at 10:30 am the day of the parade. The parade will go on rain or shine.** Please be prepared for the weather.

**The Deadline for Parade Entries is Friday, March 1<sup>st</sup>, at 5:00 pm.**

**All Parade Entries must be pre-registered** in order to participate and must check in at the above-designated location.

**Entry fee:** participants required to pay \$25.00 per application, unless exempt as shown on the application form. Checks must be payable to CORES and received by the application deadline specified above.

**Drivers** of all vehicles in the parade must possess a valid driver's license, provide proof of vehicle liability insurance (minimum of \$300,000 coverage), and be at least 18 years old.

**All Entries** must have an identifying banner.

- **Antique Cars, Custom Vehicles, or Motorcycles** may be entered individually or as part of a group.
- **Business units** may enter the parade if they are decorated in a way that promotes the business and follows Parade rules
- **Politicians** may enter the parade as a separate unit or may ride on a float designated for their party.

**All banners and decorations** must be respectful, family-friendly, and keeping with the theme of celebrating St. Patrick's Day. A brief description of the parade entry is required on the application.

**Float entries must be on a hayrack or flatbed trailer.** No participants are to get on or exit the float once the parade begins its forward motion.

**Candy may be distributed from the parade units:**

- Candy may be thrown **underhanded** directly to spectators or the sidewalk where children are present;
- Walkers are to be a minimum of 3 feet away from a moving unit when distributing candy or handouts;
- Entries cannot stop along the parade route to refill candy containers.
- **PLEASE DO NOT TOSS ANYTHING IN THE STREET, AS WE DO NOT WANT CHILDREN IN THE STREET**

**Shredded Paper or Toilet Paper Rolls are not to be projected from any of the walkers, floats, or vehicles.**

**Entries must keep their unit moving along the parade route** with no more than 6 feet between their unit and the unit in front of them.

**Alcoholic beverages, Cannabis, or other drugs are forbidden** on any entry, in any vehicle, or on any person in the parade assembly area or throughout the parade route. Participants consuming alcohol, cannabis, or any other drugs in the assembly area will be removed from the parade. All City, County, and State statutes concerning the consumption of such will be strictly enforced by the Peoria County Sheriff's Department prior to the start of the parade, during the parade, and after the parade.

**The Organizers reserve the right to restrict, limit, reject or remove any entry/unit before and during the parade if it does not abide by the stated Parade Rules and Regulations.**

**All decisions are final.**