

Application Fee: \_\_\_\_\_  
Date Paid: \_\_\_\_\_



Permit No.: \_\_\_\_\_  
Issue Date: \_\_\_\_\_  
Final Inspection Date: \_\_\_\_\_  
JULIE Call #811: \_\_\_\_\_

**PERMIT APPLICATION**

*This is a one-time only permit and expires six (6) months from date of issuance*

**ALL FEES ARE NON-REFUNDABLE**

**PROJECT TYPE:** BUILDING  FENCE  HARD SURFACE  POOL  SIGN   
New  Repair/Replacement  Addition/Alteration  Accessory Structure  Other \_\_\_\_\_

**LOCATION**

Address: \_\_\_\_\_  
Tax Identification: \_\_\_\_\_ Present zoning of Property: \_\_\_\_\_  
00-00-000-000  
Own  Rent  *If Applicant rents the location, the Owner must authorize this application.*

**APPLICANT'S INFORMATION**

Full Name(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

**OWNER'S INFORMATION (If different from above)**

Full Name(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

**CONTRACTOR INFORMATION**

Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

**PROJECT INFORMATION**

Description of project: \_\_\_\_\_  
\_\_\_\_\_  
Estimated starting date: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_  
Size of New Structure: L \_\_\_\_\_ ft x W \_\_\_\_\_ ft x H \_\_\_\_\_ ft Property Lot Size: \_\_\_\_\_ ft x \_\_\_\_\_ ft

**PROJECT INFORMATION** *continued...*

**BUILDING PERMIT:** Are there other structures on premises (i.e. garage, shed)? Yes  No

If yes, please list \_\_\_\_\_ Dimensions: L \_\_\_\_\_ x W \_\_\_\_\_ x H \_\_\_\_\_

\_\_\_\_\_ Dimensions: L \_\_\_\_\_ x W \_\_\_\_\_ x H \_\_\_\_\_

Distance of new structure from lot lines: \_\_\_\_\_

**FENCE PERMIT:** Is this property a corner lot\*: Yes  No  Fence Height \_\_\_\_\_ ft.

**TYPE:** Wood  Vinyl  Chain Link\*  Other \_\_\_\_\_

**NOTE: \*Chain link and privacy fences are NOT allowed in front yards or front and side of corner lots and no more than 3 – 4 ft in height**

**HARD SURFACE PERMIT:** If Driveway, please indicate: Front Entrance  Rear Entrance

**TYPE:** Concrete  Blacktop/Asphalt  Gravel  Other \_\_\_\_\_

Are there other hard surfaces on premises (i.e., sidewalks, driveway, patio)? Yes  No

If yes, please list \_\_\_\_\_

**POOL PERMIT:** Aboveground  Inground  Temporary

**POOLS OVER 18 INCHES MUST HAVE A MINIMUM OF A 42" FENCE THAT SHALL COMPLETELY SURROUND THE POOL, EXCEPT FOR THOSE PORTIONS OF THE ENCLOSURE WHERE THERE IS A BUILDING THAT WOULD SERVE AS A BARRIER**

**SIGN PERMIT:** **TYPE:** Ground  Pole  Roof  Projecting  Billboard

Electrical: Yes  No  Lighting: Internal  External

Submit the following items with this application:

1. A Site Plan\* of the project/s **must be provided, please attach to this application.**
2. A plat of the property, if applicable.
3. The appropriate fee.

\*Site Plan for a NEW building or addition must include:

1. Location and dimensions of all buildings (L x W x H), including accessory structures such as detached garages/storage sheds and attachments such as porches, decks, and patios with relevant setback lines.
2. Distance from property lines to existing property structures, including distance from the new structure and other structures.
3. Dimensions of property.

I/We, the undersigned, hereby request that the City of West Peoria grant a permit as provided by the Zoning Ordinance for the City of West Peoria, Illinois, as amended to date.

APPLICANT: \_\_\_\_\_  
Signature Date

Print name: \_\_\_\_\_

OWNER: \_\_\_\_\_  
Signature Date

Print name: \_\_\_\_\_

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**You must provide a Site Plan for the project!**  
**Please notify West Peoria City Hall for final inspection**

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**FOR OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE**

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Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Fee Collected: \$ \_\_\_\_\_ Cash: \_\_\_\_\_ Check: \_\_\_\_\_ Credit: \_\_\_\_\_ PERMIT APPROVED: Yes  No

\_\_\_\_\_  
City Administrator Signature

\_\_\_\_\_  
Code Officer Signature

Comments: \_\_\_\_\_

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**Copy:** \_\_\_\_\_ New Build/Addition – WP Fire Marshall with plans \_\_\_\_\_ Driveway – Public Works Manager

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