



4th of July Parade Meeting Agenda
West Peoria City Hall
Wednesday, June 29, 2022 at 5:30 p.m.

1. Call to Order
2. Approval of Minutes from March 21, 2022
3. T-Shirts: Total Sold 225 Total Sales \$2,781
 - a. Sales day of Parade
4. Parade Route (see map)
 - a. Signage – 4 new yard signs announcing Parade; Flag Raising Ceremony & Directional for detour
5. Old Business
 - a. Update on number of entries
 - b. Collage/Slide Presentation
 - c. Check-In Table
 - d. Judges/Announcer's Table
 - e. Programs/Parade Flyers – delivered to Haddad's 1st week of June
 - f. Grand Marshal all set
 - g. Medallions for 4 winning categories
6. New Business
 - a. Set date/time to mark the line-up on streets
 - b. Welcome volunteers
 - c. Water – where will be available and how
 - d. Trash receptacles – where to locate
 - e. Main contacts for issues day of Parade – 911 emergency or cell phones (2)
 - f. Following the meeting
 - i. Float helpers – welcome to go to City Garage to look at float project & set decorating dates
7. Adjournment

Notice of Potential Majority of Quorum of the City Council

In accordance with the provisions of 5 ILCS 120 (The Illinois Open Meetings Act), notice is hereby given that a majority of a quorum of the West Peoria City Council and its committees, may be in attendance at this meeting. This event is designed to discuss City matters according to Committee descriptions.



4th of July Parade Minutes
West Peoria City Hall
Wednesday, June 29 , 2022 at 5:30 p.m.

Attendees: Members Mayor Dillon, Administrator Krider, Coordinator Pam Zych, City Clerk Barnes, Sharon McBride, Marilyn Anders, and Dan Morse; Alderpersons Abraham, Dohm, Mathewson and Thomas; Public Works Manager Hess, Parade Volunteers: Sisters Irene and Paula, Loretta Fehl, Lynn Kelly, Shaundra Hubbard, Blake Schmider and Wendy Sloan; and WPRA President Bonnie Farrell.

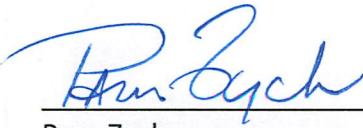
1. Mayor Dillon called the meeting to order at 5:30 p.m.
2. Marilyn Anders made a motion to approve the minutes of the March 21, 2022 meeting, seconded by Clerk Barnes. **Motion carried.**
3. T-Shirts
 - a. A total of 225 have been sold to date, for a total sales of \$2,781. Hope to sell a lot of T-Shirts the day of the Parade. Suggestion made to make some available at Check-in table.
4. Parade Route
 - a. There was a meeting with the Sheriff and Fire Departments to go over the re-route for check-in. Additional signage was purchased for Parade announcement, re-route directions and the Flag Raising Ceremony.
5. Old Business
 - a. Currently there are approximately 75 entries. Normally a few last-minute entries come in.
 - b. Administrator Krider mentioned that Ella Ruskusky put together a presentation of photos and articles from previous 4th of July Parades which she will try to upload on the website and Facebook. It was concurred that no collage is needed this late of date.
 - c. Check-in Table – a tent for the location will be secured.
 - d. Clerk Barnes and the Fire Department have the Judges' and announcer's details worked out.
 - e. Programs and parade flyers were available at Haddad's since the first week in June.
 - f. Received more Grand Marshal nominations than in the past – 9 this year. The winner will be announced 15 minutes prior to the Parade stepping off.
 - g. The medallions for the 4 winning entry categories are done.
6. New Business
 - a. Mayor Dillon said the date and time for marking the line-up on the street is dependent on the weather. Rocky mentioned the suggestion to put the numbers closer to the center of the street is a great idea for staging and ease of entries locating their position numbers.
 - b. The volunteers were welcomed to the meeting. The Mayor expressed the City's deep appreciation for their help and emphasized their importance as the Parade could not go on without them.
 - c. Water – Mayor Dillon will ensure water is available in front of City Hall and at the Fire Station.
 - d. Alderman Reagan has been asked to provide 6 trash containers for the day of the Parade.

- e. Main contacts for the day of the Parade will be Mayor Dillon and Administrator Krider. They gave the volunteers their cell numbers as emergency contacts. Administrator Krider mentioned that there will be a bicycle patrol available that day as well. Due to changes in the law, the Auxiliary Police are no longer able to assist with the event.
- f. Everyone who had signed up or wished to help with the float were invited to the City Garage following the meeting to get started on the float. The Mayor mentioned that the Sisters of Immaculate Conception were needing a ride in the Parade, and we will have a float which can accommodate them, so they were offered to ride on the float.

The group was encouraged to watch during the Parade for future opportunities and any ideas that could be used in the future.

- 7. There being no further business, Sharon McBride made a motion, seconded by Dan Morse to adjourn the meeting at 6:00 p.m. **The motion passed unanimously by voice vote.**

Submitted by,



Pam Zych
Deputy City Clerk

