

# TITLE 1 ADMINISTRATION

## CHAPTER 1 CITY COUNCIL

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### SECTION 1-1-1 REGULAR MEETINGS

The regular meetings of the City Council shall be held on the second (2nd) and fourth (4th) Tuesday of each month at 7:00 p.m. at a location determined by motion of the corporate authorities. No meeting of the City Council or any other meeting required to be open to the public shall be held on a legal holiday unless the regular meeting day falls on that holiday. If there is no quorum present, the meeting shall be held on the next business day at the same hour and place, unless the members present shall adjourn to another time.

### SECTION 1-1-2 SPECIAL MEETINGS

Special meetings may be called by the Mayor or by any three (3) aldermen by written notice. At least twenty-four hours (24) written notice shall specify the time and purpose of such meeting and shall be delivered to each member of the City Council and the City Clerk, and notice shall be given to the public pursuant to the Open Meetings Act.

### SECTION 1-1-3 ORDER OF BUSINESS

The Order of Business shall be determined from time to time by motion of the City Council.

### SECTION 1-1-4 PROCEDURES AND RULES

The procedures and rules of the City Council shall be determined in accordance with the most recent edition of Robert's Rules of Order, Revised. The City Council shall have the right to amend these rules and set additional rules by ordinances and motion as the council deems necessary from time to time. (Ord. 1993-01)

### SECTION 1-1-5 CITY COUNCIL TERM

The City council shall consist of eight (8) aldermen who shall be elected to office for a four- year term and until their successors are elected and qualified except that pursuant to 65 ILCS 5/3.1.-20-35, after the first municipal election, aldermen so elected shall draw lots to determine which aldermen in each ward shall hold office for two (2) years and which for four (4) years. Thereafter, all aldermen elected shall hold this office for four (4) years. The Aldermen shall take office at the second regular meeting of the City council held in the month of April following the general municipal election. (Ord. 1995-10)

SECTION 1-1-6 CITY COUNCIL OATH

Before entering upon the duties of aldermen, all persons shall take and subscribe the oath of office as prescribed by statute. This oath so subscribed shall be filed in the Office of the City Clerk. The oath shall be in substantially the following form.

Each prospective holder of a State office or other State position created by this Constitution, before taking office, shall take and subscribe to the following oath or affirmation:

I do solemnly swear (affirm) that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of \_\_\_\_\_ to the best of my ability.

(Source: Illinois Constitution)  
III. CONST. 1970 ART. XIII-SECTION 3

SECTION 1-1-7 CITY COUNCIL COMPENSATION

Compensation for each alderman shall be set by ordinance by the corporate authorities. Compensation for aldermen shall not be increased nor decreased during his or her term. Any increases or decreases for subsequent terms shall be adopted no less number of days prior to the general election than specified by State law.  
(Ord. 1993-01 and 1995-10)

SECTION 1-1-8 CITY COUNCIL WARDS

The City of West Peoria is hereby divided into four (4) wards as shown on Exhibit A attached hereto and made a part hereof

Pursuant to State law, 65 ILCS 5/3.1-20-35, two (2) aldermen shall be elected from each ward in the City election. After the first such election to be held in April, 1995, as provided by the General Election Law, aldermen elected shall draw lots to determine which aldermen shall hold office for a four (4) year term and until a successor is elected and has qualified and which shall hold office for a two (2) year term and until a successor is elected and qualified. All aldermen thereafter elected shall hold office for a term of four (4) years and until their successors have been elected and qualified.  
(Ord. 1994-33)

SECTION 1-1-9 ADDRESSING CITY COUNCIL

Any person shall be permitted an opportunity to address the City Council at any open meeting of the City Council of the City of West Peoria or address any committee of the City Council at any of its open meetings or to address any open meeting of any City of West Peoria board or commission for a period not to exceed five (5) minutes.  
(Ord. 1993-01, 1995-10, 2011-01)

Exhibit A

